

Castle Bromwich Infant School

CBINS uses Central School Attendance and Welfare Service Ltd (CSAWS) to support the school with the processes associated with children's attendance at school.

As Solihull Education Authority no longer offer this service to the school CBINS has decided to employ CSAWS to provide the legal monitoring services and support that will help to improve whole school attendance. We believe that through attending school every day and on time, young children will get the best possible start in life.

We collect, use and store attendance information about our pupils. The information we keep regarding attendance includes name, contact details, attendance records, late records and any relevant medical information.

Where there is cause for concern this information is shared with CSAWS during regular attendance meetings held at our school. CSAWS then follow up attendance concerns with parents and carers on our behalf.

CBINS and CSAWS are required (under the Data Protection Act) to take care of all information and we take this responsibility seriously.

If you want to know more about how CSAWS uses and processes your information contact enquiries@csaws.co.uk